

Liqin (Ellen) Shen

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EDUCATION

- **Ph.D Student**, Texas Tech University, Lubbock Texas GPA 4.0/4.0 8/2018-Present
- **Master of Accountancy** East Central University, Ada Oklahoma, GPA 3.5/4. 5/2012
- **Bachelor of Arts**, Shandong University, China, GPA 3.0/4.0 4/2001

PRESENTATIONS

- **Poster Presentation:** ATLC Conference, Lubbock TX
- **Poster presentation:** AFS & FPA Conference, Minneapolis, MN

PROFESSIONAL EXPERIENCE

- Texas Tech University** Lubbock, TX
Teaching Assistant 8/2018-Present
- Grade assignments, facilitate lesson plans and preparation, document scores progress, and substitute teaching when needed.
- Texas Tech University** Lubbock, TX
Senior Accountant 7/2014-8/2018
- Responsible for monitoring employees' deductions for state income tax. Process payments and file tax reports of state withholding taxes on monthly, quarterly and annually basis. Conduct tax enrollment report and communicate with employees and students for tax deduction updates.
- Selected Achievements:**
- ✧ Developed effective One-Note state tax filing system, minimized errors, took initiative to research and streamlined year-end state tax filing procedure.
- University of North Texas** Denton, TX
Accounting Analyst II 11/2013-7/2014
- Practice extensive analysis in payroll transactions; including analyzing job data, reviewing paychecks, monitoring accuracy of employee tax status and timesheet records, etc.
- Selected Achievements:**
- ✧ Efficiently reduced work volume by streamlining overpayment procedure, prioritizing tasks and setting up easy-to-flow filing system.
- Rahhal Henderson Johnson, CPA Firm** Ardmore, Ok
Accountant 9/2012 – 7/2013
- Prepare federal and state tax returns for various types of entities including individual, sole proprietorship, partnership, corporation and estate.
- Selected Achievements:**
- ✧ Expanded customer database by bringing in three new customers within two months of tax season.

HONORS & AWARDS

Talkington Graduate Scholarship
TTU Graduate School Travel Scholarship
HEB Scholarship
Trip Std Mng Port Scholarship

PROFESSIONAL AFFILIATION

Academy of Financial Services (AFS)
Financial Planning Association (FPA)