

# Alex J Paul

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## EDUCATION

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**Bethel University, St. Paul, MN**

**Bachelor of Arts: Business**

**Expected Graduation Date: Dec. 2020**

**Emphasis: Economics & Finance**

**GPA: 3.89**

- Certified as a Microsoft Office Specialist: Excel 2019 Expert
- Learned advanced data analytics

## WORK EXPERIENCE

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**Teacher's Assistant - Microeconomics**

**August 2019-Present**

- Handled confidential information with professionalism
- Gained experience helping other students learn
- Personally led review sessions for students

**Public Services Assistant      Bethel University Library**

**August 2019-Present**

- Gained technological expertise
- Often helping customers at the front desk in person & over the phone
- Worked as a team with co-workers

**Cafeteria Worker**

**Sodexo**

**October 2017-May 2019**

- Trained new employees
- Bussed tables, did dishes, prepared food
- Created connections with other student employees
- Gained experience for working at Bethel University

**Cook/Cashier**

**Davannis Pizza & Hot Hoagies**

**July 2016-August 2017**

- Learned how to operate cash register effectively
- Served customers over the phone and in person
- Worked as a team with co-workers to succeed during busy hours
- Created lasting relationships with employers and co-workers
- Learned basic cooking and cleaning skills
- Trained several new employees

- Worked overtime many times

## **LEADERSHIP EXPERIENCE**

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### **Church Small Group Leader**

**June 2013-June 2015**

- Taught youth ranging from elementary to high school
- Led groups of up to ten people
- Connected with kids while also being a good role model
- Created many friendships and connections

### **Service Trip Leader**

**August 2012-June 2016**

- Served the less fortunate through meals, teaching, and building
- Traveled to Chicago, Iowa, and a Native American reservation
- Experienced many different cultures and types of people

## **INTERNATIONAL EXPERIENCE**

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**Service Trip**

**Port-au-Prince, Haiti**

**June 2016**