

# MEGAN DUFF

• Business Finance Student •

## ABOUT ME

I am a junior at Bethel University earning a degree in Business finance. I am passionate about serving others through my career and in my life. I aim to utilize my strengths in interpersonal communication, organization, and teamwork to benefit your company and uphold your company's values. I am eager to contribute to your company goals and lean into every new situation with an open mindset.

## EDUCATION

September 2018- December 2021  
Bethel University, MN

Relevant course work:

- Principles of Marketing
- International Marketing Strategies
- Managerial Finance
- Investments
- Capital Markets
- Financial Valuation

## EXPERIENCE

**2021- Present**      **Royals Investment Fund**

Director of Marketing

- Manage a fund with over \$2 million in assets under management
- Direct the marketing team and host weekly team meetings
- Communicate information to all fund members
- Organize and plan video shoots
- Maintain our website, create and post our content on our social media platforms.

**2021- Present**      **Bethel University**

Global Ambassador

- Conduct meetings with students interested in studying abroad
- Research programs and communicate with students about their academic plan and their goals of studying abroad
- Present on my experience to prospective students

**2016- Present**      **Old Navy**

Lead Brand Associate

- Assist customers on the sales floor
- Maintain Order In Store database
- Organize and maintain stock room inventory
- Assist in training in new employees

## SKILLS

- Organization
- Problem Solver
- Communication
- Active Listener
- Attention to Detail
- Time management
- Results Driven
- Realistically optimistic