

Alexander Scott Bracken
St Paul, Minnesota
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PROFESSIONAL SUMMARY

Captain of Wayzata High School Varsity soccer team demonstrating and exemplifying my leadership skills and capabilities. Inspired and influenced my teammates in order to achieve our ultimate goal of making it to the Minnesota State Championship Game. Driven to excel in soccer and academically at the University of St Thomas while learning the importance of time management. Developing strong relationships and enhanced teamwork efficiency.

- Leadership
- Time Management
- Teamwork and Collaboration

PROFESSIONAL EXPERIENCE

EXL SERVICE, New York, NY
Executive Intern

June - August 2019

- Supported Marketing in identification of sales targets for a sales campaign expected to generate more than \$100 M in TCV across integrated services, analytics, digital and platform solutions; developed target client criteria and using multiple sources of data to identify health insurance companies that may likely have business needs for the solutions.
- Made recommendations for building consolidation; created detailed plans to move ~120 people into more efficient use of the facility; analyzed rearrangement or removal of numerous physical assets. Savings from facility consolidation is estimated at \$300k.
- Supported Operations teams during system issues by performing analysis to identify failed transactions and completing manual and systems tasks to complete about ~400 transactions that would have missed regulatory turnaround times; audited receipt times in the system to ensure regulatory compliance.
- Contributed to documentation retention strategy for 20 years of stored documents for Compliance, Finance & Human Resources and executed detailed work actions which included confirming retention timeframes, coordination with off-site storage company, scanning and organizing materials, and destruction of non-essential records.

Dominos Pizza, Plymouth, MN
Delivery/Customer Service Representative

January 2018 - September 2018

- Responsibilities included opening the store and preparing the machinery for seamless operation throughout the day. Prepping the store for maximum efficiency with food and supplies.
- Responsibilities included daily management and closure of the store. Insuring all equipment and store was properly cleaned prior to closure for the night. Counted and recorded the money collected for the day.
- Customer relationships involving customer complaints and answering questions. Customer services in working with deliveries and pick up orders.

EDUCATION

University of St. Thomas / St Paul, MN (Junior)

- Marketing Major

Wayzata High School / Plymouth, MN (2017)

- High School Degree